



Course Outline (Higher Education)

Institute / School:	Global Professional School
Course Title:	ACADEMIC AND COMMUNICATION SKILLS B
Course ID:	GPFSP1102
Credit Points:	15.00
Prerequisite(s):	Nil
Co-requisite(s):	Nil
Exclusion(s):	Nil
ASCED:	120199

Description of the Course:

The Academic and Communication Skills B course is the continuation of using Australian English to meet the demands of further academic study. The course aims to extend the students' knowledge, skills and application learnt in Academic and Communication Skills A. Students will be assessed on their ability to apply their skills in reading, writing, listening and speaking and their application to various academic assessment types. The key focus of this course is the application of academic writing techniques to various forms of academic assessment.

Grade Scheme: Graded (HD, D, C, P, MF, F, XF)

Placement Component: No

Supplementary Assessment: Yes

Where supplementary assessment is available a student must have failed overall in the course but gained a final mark of 45 per cent or above and submitted all major assessment tasks.

Program Level:

Level of course in Program	AQF Level of Program					
	5	6	7	8	9	10
Introductory	✓	■	■	■	■	■
Intermediate	■	■	■	■	■	■
Advanced	■	■	■	■	■	■

Learning Outcomes:

Knowledge:

- K1.** Understand the importance and application of literacy and numeracy in academic writing.
- K2.** Understand English text and how to respond to various academic assessment types.

Skills:

- S1.** Demonstrate an appropriate level of reading, writing, listening and speaking English skills for Higher Education academic purposes.
- S2.** Analyse various text types with various global contexts, social progress and industry needs in higher education constructs.
- S3.** Analyse roles, responsibilities and expectations in an international higher education context and apply understandings to a range of activities.

Application of knowledge and skills:

- A1.** Apply academic writing skills including spelling, punctuation, and syntax of standard Australian English in various academic contexts.
- A2.** Apply knowledge of academic integrity and performance expectations to a range of assessment practices featured in higher degree programs.

Course Content:

The content may cover:

- Higher level of reading, writing, listening and speaking English
- Use academic writing skills including spelling, punctuation, and syntax of Standard Australian English
- Application of English language within Essay and report writing
- Understanding text and how to respond to various academic assessment criteria
- Global contexts, social progress and industry needs of higher learning
- Structure of higher education institutions and expectations of course administrators, academics, tutors, and peers, subject specific orientations and discourse areas
- Presentations, and activities to promote early engagement in higher learning contexts

Graduate Attributes

The Federation University Federation graduate attributes (GA) are entrenched in the [Higher Education Graduate Attributes Policy](#) (LT1228). FedUni graduates develop these graduate attributes through their engagement in explicit learning and teaching and assessment tasks that are embedded in all FedUni programs. Graduate attribute attainment typically follows an incremental development process mapped through program progression. **One or more graduate attributes must be evident in the specified learning outcomes and assessment for each FedUni course, and all attributes must be directly assessed in each program**

Graduate attribute and descriptor	Development and acquisition of GAs in the course	
	Learning Outcomes (KSA)	Assessment task (AT#)

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		Learning Outcomes (KSA)	Assessment task (AT#)
GA 1 Thinkers	Our graduates are curious, reflective and critical. Able to analyse the world in a way that generates valued insights, they are change makers seeking and creating new solutions.	K1, K2, S1, S2, S3, A1, A2	AT1, AT3, AT4
GA 2 Innovators	Our graduates have ideas and are able to realise their dreams. They think and act creatively to achieve and inspire positive change.	K1, S2, S3, A2	AT1
GA 3 Citizens	Our graduates engage in socially and culturally appropriate ways to advance individual, community and global well-being. They are socially and environmentally aware, acting ethically, equitably and compassionately.	N/A	N/A
GA 4 Communicators	Our graduates create, exchange, impart and convey information, ideas, and concepts effectively. They are respectful, inclusive and empathetic towards their audience, and express thoughts, feelings and information in ways that help others to understand.	K2, S1, A2	AT2
GA 5 Leaders	Our graduates display and promote positive behaviours, and aspire to make a difference. They act with integrity, are receptive to alternatives and foster sustainable and resilient practices.	K1, K2, S2, S3, A2	AT1, AT2, AT3, AT4

Learning Task and Assessment:

Learning Outcomes Assessed	Assessment Tasks	Assessment Type	Weighting
K1, K2, S1, S2, S3, A1, A2	Focus on the skills of reading and writing	Project	30-40%
K2, S1, A2	Focus on the skills of speaking and listening	Presentation	20-30%
K1, K2, S1, A1, A2	Commence the process of academic writing	Annotated Bibliography	20-30%
K1, K2, S1, S3, A1	Application to demonstrate understanding of course related topics	Test	20-30%

Adopted Reference Style:

APA

Refer to the [library website](#) for more information

Fed Cite - [referencing tool](#)